



LEAPTM
RapidPay

LEAP Office Add-On



Get paid faster!

Good cash flow and getting paid quickly are essential requirements for any business and particularly so for small firms with limited working capital.

It is well known that the more payment options you provide, the sooner you will be paid. In other words, you need to make it really easy for your clients to pay you.

LEAP RapidPayTM provides an online banking option that makes it extremely convenient and easy for your clients to pay money to you, and at the same time can reduce or even eliminate the need for you to handle money in your premises. Your clients can pay by credit card (via Phone or Internet), BPAY or at Australia Post. This module is suitable for every type of practice.

Also, good bookkeepers are increasingly rare and can be costly for small firms to employ. LEAP consistently works to develop ways for small law firms to save on overheads. When clients make payments using LEAP RapidPayTM the funds are automatically allocated to the correct invoice and the client ledger is updated - all without any bookkeeper involvement.

Professional Fees		\$4,000.00		\$400.00
Disbursements		\$200.00		\$20.00
Adjustments		\$0.00		\$0.00
Total:		\$4,200.00		\$420.00

Amount	+ GST	- Payments Received	- Trust Transfer	= Balance Due
\$4,200.00	\$420.00	\$0.00	\$0.00	\$4,620.00

Skinner Robertson McCaully
Due Date: Wed, 7 Oct 2009

Balance Due: \$4,620.00

Pay in person at any post office by cash, cheque or Eftpos.
Please make any cheques payable to 'DEFT Payment Systems for "Skinner Robertson McCaully".

The following surcharges will apply for credit card payments:
- Visa, MasterCard 1.3%
- American Express 3.3%
- Diners Club 3.773%

Contact your participating financial institution to make a BPAY payment from your cheque or savings account. Enter the biller code and your DEFT reference number.

DEFT Reference Number
067823490 3385

Pay by Credit Card (Visa, Mastercard, Amex or Diners) at
www.deft.com.au/legal or 1300 761 600

Biller Code: 423236
Ref: 067823490 3385

Sample footer for invoices and statements

LEAP RapidPay™ provides an electronic link between your installation of LEAP Accounting and Macquarie Bank. You can be up and running within a day of having your account activated and, depending on the LEAP RapidPay™ option you choose, you will be able to:

- Receive payments via BPAY, online credit card and PostBill Pay using specially prepared invoices
- Automatically reconcile your office, trust and controlled money accounts
- Order Bank Cheques and arrange for them to be delivered by DX, express post or normal mail
- Open new controlled money accounts and pre-populate the regulatory controlled money forms
- Request anticipated trust deposits using a unique 'Request Trust deposit' feature and receive trust deposits electronically.

There are three LEAP RapidPay™ banking options. You already have all the software you need in LEAP Accounting, so once the banking arrangements are in place, the software just needs to be activated and your staff trained.

Option 1 - RapidPay Start

This option is ideal if you want to add more options and convenience to the way your clients pay you. Keep all your current bank arrangements and have a Clearing Account for the collection of payments that you transfer daily.

Option 2 - RapidPay Standard

This option is ideal if you want to improve cash flow and minimise routine bookkeeping work. Extend online efficiency to Trust and Office accounting.

Option 3 - RapidPay Premium

This option is ideal if you want the features from Option 1 and Option 2 and also have Controlled Money accounts which you want to operate more efficiently and safely. This option includes powerful online Controlled Money management.

- ✓ *Faster payment*
- ✓ *Client convenience*
- ✓ *Less bookkeeping work*
- ✓ *Greater accuracy in posting transactions*
- ✓ *Less handling of money in the office*

Organise a demonstration

Contact us today to arrange a free, confidential and no-obligation demonstration at your office.

LEAP Office10™
Everything you need to run a small law firm!



Firms using LEAP make more MONEY

LEAP Legal Software Pty Ltd

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